



Assessment Title:
Individual Pupil Risk Assessment
 1:1 support for children/young people in schools during Covid-19 Pandemic/Return to school

Limited face to face contact to take place during spring term lockdown 2021 – The only exception to this is to provide 1:1 support and/ or deliver food parcels to families in crisis
Please be extra vigilant when adhering to COVID-19 advice, guidance and risk assessments in the knowledge that the newly identified strain of the virus has a much higher rate of transmission

Ref.

Number

School Name:	TNCP Cluster	School Address:	Cluster Office - Temple Learning Academy, Neville Road, LS15 0NW TNCP Cluster schools – TMHS, Meadowfield, TNHP, Austhorpe, Whitkirk, Colton, Corpus College/Primary
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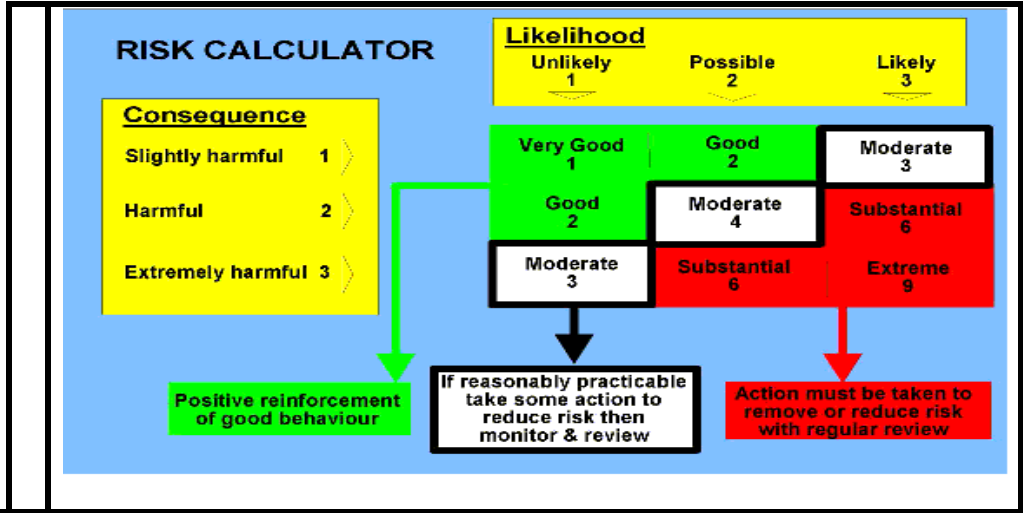
Date Assessment Undertaken:	Name of Assessor (print):	Assessor Signature:	Assessment Review Date:
10/06/20	Lizzie Haigh & Hannah Allen, Lisa Oxley, Gemma Sargeant	L. Haigh/ H. Allen/ L. Oxley/ G. Sargeant	Reviewed 2/9/20, 3/09/20, 23/10/20, 3/11/20, 6/1/21/ 27/01/2021 Reviewed in line with Government Guidance and changes associated with three tier approach, autumn and spring lockdown

Name of Head Teacher / Centre Manager (print):	Head Teacher / Centre Manager Signature:	Name of Chair of Governors (print):	Chair of Governors Signature:
Lisa Oxley	L.Oxley		

Main Legislation and/or Information Source:	<ul style="list-style-type: none"> - Health & Safety at Work Act 1974. - Management of H & S at Work Regulations 1999. - COVID-19 Government Guidance May 2020
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Background/Key triggers/Key information.
 TNCP Cluster to deliver 1:1 therapeutic interventions with children and young people across 9 schools in the partnership.
 To apply to the offer 1:1 support during the COVID-19 outbreak.
 This risk assessment is to ensure that vulnerable pupils and staff can deliver these interventions safely.





Hazard observed	Who may be harmed?	Risk rating before controls Consequence x Likelihood =	Control measures/ notes	Risk rating after controls Consequence x Likelihood =	Control measures by: Initial
1 Potential Injury to staff where a one to one intervention is taking place with a vulnerable pupil	TNCP Cluster team	Substantial	<ul style="list-style-type: none"> Risk assessments to be complete for all interventions in schools during Covid-19 lockdown, signed off by Red Kite and SLT in host school. Clothing must be washed immediately when staff members return home to prevent virus transmission. Host school to gain verbal consent from YP and cluster worker to record consent. Assessment of needs (prior to intervention) to be completed by form tutor in welfare check on first visit to school (following lockdown easing restrictions) or via telephone call to parent. Host school to provide anti-bac wipes in intervention space. Cluster team to wipe down surfaces pre/post visit from a member staff/YP. Ensure lead in school/lead professional is aware of intervention where appropriate. Weekly assessment of needs/risks to be completed with YP by school following support. Scaling of mood/risk to be completed by cluster. Host school to ensure staff have access to safeguarding lead to debrief after session/receive support if needed. Cluster to offer support in a space that is private and confidential with other people unable to hear/be present for session. Cluster to offer support from a room in which 2m social distancing can be adhered to. Cluster to complete verbal confidentially and safeguarding agreement with YP at beginning of session. Cluster to park in any available space and enter host school via main entrance or other entrance as specified by host school Cluster to use staff toilet facilities and to adhere to recommended hygiene procedures. If YP is felt at risk of harm to self/others/by others, staff member to follow TNCP/RK/School safeguarding protocol. Parent/carers to be notified where appropriate/appropriate agencies to be contacted/referred into/emergency services where needed. 	Moderate	LH/HA/LO/GS

	Hazard observed	Who may be harmed?	Risk rating before controls Consequence x Likelihood =	Control measures/ notes	Risk rating after controls Consequence x Likelihood =	Control measures by: Initial
				<ul style="list-style-type: none"> Cluster to use 'Cause for Concern' form to record concerns, recommendations and actions following cluster 1:1. Host school to follow up any actions/monitor/lead case. Host school to provide key contact in school who will be responsible for checking welfare/safety of cluster staff throughout the day. Use of PPE where appropriate including use of visors. Undertake COVID-19 health screening questions with young people prior to every session. 		
2	Potential Injury to children where a one to one intervention is taking place with a vulnerable pupil	Child or young person	Substantial	<ul style="list-style-type: none"> Host school to provide anti-bac wipes in intervention space. Cluster team to wipe down surfaces pre/post visit from a member staff/YP. School assessment of need/risks prior to cluster intervention. Ensure lead in school /lead professional is aware of intervention. Ensure staff have access to safeguarding lead to debrief after session/receive support if needed. 1:1 to take place in a safe, private and confidential space. Assessment of needs/risks to be completed with YP using techniques such as scaling. YP to identify where possible a person in the home environment who can support EWB/mental health post cluster intervention. YP to have crisis numbers and identified support networks. Safety plan to be in place where needed. Host school responsible for sharing and risks associated with individual pupils/what is in place already e.g. Specialist CAMHS, CSWS, The Market Place. Cluster to also ask YP directly. If YP is felt at risk of harm to self/others/by others, staff member to follow TNCP/RK/Schools safeguarding protocol. Parent/carers to be notified where appropriate/appropriate agencies to be contacted/referred into/emergency services where needed. Host school to follow up any actions/monitor/lead case. Host school to provide key contact in school who will be responsible for checking welfare/safety of cluster staff throughout the day. Use of PPE where appropriate including use of visors. Undertake COVID-19 health screening questions with young people prior to every session. 	Moderate	LH/HA/LO/GS
3	Potential false accusations from or towards staff or pupils	Child or young person TNCP Cluster team	Substantial	<ul style="list-style-type: none"> Risk assessments in place. Safeguarding protocols followed. Cause for concern records completed by TNCP. Host school to provide key contact in school who will be responsible for checking welfare/safety of cluster staff throughout the day. 	Moderate	LH/HA/LO/GS
4	COVID-19	Child or young person TNCP Cluster Team	Substantial	Limited face to face contact to take place during spring term lockdown 2021 – The only exception to this is to provide 1:1 support and/ or deliver food parcels to families in crisis	Moderate	LH/HA/LO/GS

Hazard observed	Who may be harmed?	Risk rating before controls Consequence x Likelihood =	Control measures/ notes	Risk rating after controls Consequence x Likelihood =	Control measures by: Initial
			<p><i>Please be extra vigilant when adhering to COVID-19 advice, guidance and risk assessments in the knowledge that the newly identified strain of the virus has a much higher rate of transmission</i></p> <ul style="list-style-type: none"> • Cluster Staff to maintain 2metre social distancing. • Cluster Staff to wash clothing on return home from school. • Cluster staff to maintain recommended hygiene measures. • Cluster staff to wipe down surfaces pre/post support. • 1:1 to be cancelled/terminated if aware that individual has COVID-19 symptoms – staff to then follow COVID-19 government guidance. • Host school to request parents do not send YP into school if have a temperature or showing signs of Covid-19 • PPE – cluster to follow government/Red kite guidance and take account of host school preference • Use of PPE where appropriate including use of visors. • Undertake COVID-19 health screening questions with young people prior to every session. • In light of autumn lockdown, face to face support to continue in schools where there is no objection. However, staff should work from home as much as possible and telephone and video call support to be used where appropriate to do so. • In light of spring lockdown, face to face support should only continue where families are in crisis and/ or where there is a safeguarding/ child protection risk • Cluster staff to complete the face to face sessions and visits spreadsheet as additional risk assessment and to facilitate contact tracing. 		

Average risk rating

No of hazards		Total Hazard score	Substantial	Hazard score after controls	Moderate	
		Average score		Average score	Moderate	

Notes / comments :
 Likelihood of Risk - 1 (Unlikely)
 Consequence of Risk – 4 (Extremely harmful)
 Total – 3 (Moderate Risk)

Risk Score after controls	Action to be taken
1 – 2	Pupil is unlikely to be a risk to themselves or others within the school community
2 – 3	Pupil may place themselves or others within the school community at minimal risk
3 – 4	Pupil may place themselves or others within the school community at low moderate risk. Pupil will need to be monitored.
4 – 6	Pupil may place themselves or others within the school community at high moderate risk. Pupil will need to be closely monitored.
6 – 7	Pupil may place themselves or others within the school community at low substantial risk. Pupil will need to be closely monitored and staff aware of triggers and interventions.
7 - 8	Pupil may place themselves or others within the school community at greater substantial risk. Pupil will need to be closely monitored and staff aware of triggers and interventions. External assistance may be required and exclusion/ <u>withdrawal</u> from lessons considered.
8 – 9	Pupil may place themselves or others within the school community at high substantial risk. Pupil will need to be closely monitored and staff aware of triggers and interventions. External assistance may be required and exclusion/ <u>withdrawal</u> from lessons implemented.
9	Pupil presents extreme risk to themselves or others within the school community. External agencies will need to be involved and exclusion/ <u>withdrawal</u> undertaken until behaviour can be improved.

People involved in production of the assessment - LH, HA, LO, GS

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