

Online Volunteering Opportunity

Transcription Project: WW2 and Leeds Museums Archaeological Collections

What is the project?

Leeds Museums and Galleries turns 200 years old in 2021 and we are drawing together all our knowledge about our history and collections

We're looking for one or more enthusiastic volunteers to help us understand the hand-writing on a key document written in 1941 after the museum was hit by a bomb

This is an ideal opportunity for anyone interested in museums!

What's in it for you?

Gain experience in working with museum archive material remotely.

Help us understand a key part of the museum's history

Become part of city-wide project celebrating our magnificent museum service

Learn a bit more about our archaeological collection

Build confidence, meet people from all walks of life and make new friends.

What's involved?

We've recently scanned a list of archaeological objects which were recovered from Leeds City Museum's archaeology gallery in 1941 and we're looking for volunteers to help us transcribe the handwriting on it

We anticipate there being an introductory session with the Projects Curator (by Zoom, or another online platform), followed by self-directed work, with online catch-ups along the way.

We'd like the transcription to be made into a Word document, following each page of the original



The role will suit people who.....are enthusiastic, reliable and trustworthy and have a keen eye for detail and accuracy. Ideally you will enjoy working as a team and be keen to learn and gain experience. You should have an interest in Leeds and its museums. You should possess good communication skills and be able to work both with and without supervision when required. All volunteers should be willing to abide by the Council's code of conduct. No qualifications are required as training where necessary will be given.

We welcome applications from all sections of the community.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.

Location: Remote/Online

Time commitment: negotiable.

Day: Any days

Duration: December 2020-January 2021

Expenses: Where a volunteer role involves out of pocket travel costs we will cover this up to the value of £6.00 per day between home and your volunteering place.

Further info: For further information contact Karen Mackie, Volunteer Coordinator on 07891271365 or volunteer@leeds.gov.uk

Closing dates: 15th November 2020

If you are interested, please click on the “Fill in an application” button or contact Karen Mackie, Volunteer Coordinator, on 07891271365.

If you already volunteer for us please send an email to: volunteer@leeds.gov.uk stating why you are interested.