

Volunteering Opportunity – Volunteer Store Tour Guide

What is the Project?

- The Leeds Discovery Centre is the Leeds Museums and Galleries storage facility housing over a million objects ranging from an elephant skull to a medieval boat, mummy bandages to meteorites.
- The Leeds Discovery Centre is open for guided tours every Thursday at 11am and 2pm and usually last about an hour.
- We are looking for volunteers to deliver guided tours and carry out further research to develop the current tour script.

What's in it for you?

- Giving you the opportunity to work within a busy museum.
- Gaining experience of working with the Front of House and Curatorial staff.
- Building your communication skills and helping to further your interest in museum collections.
- Gaining experience of interacting with a varied range of groups/visitors.
- Becoming part of a friendly tour guide team
- Learning new skills – training will be given in all aspects of the role
- Affording you the rare chance to see and work with Leeds Museums & Galleries.

What's involved?

- Assisting with organising materials required such as scripts; prompt cards and images.
- Meeting and greeting visitors to the Leeds Discovery Centre who are participating in the guided tours.
- Delivering an introduction to the collections and the drop in store tours on a Thursday, interacting with visitors and answering questions about the collections housed on site.
- Help develop and adapt the tour content and delivery style to improve visitor participation and engagement for both family and adult orientated tours.
- Assisting with research on the collections and developing themes and topics for the tours.
- Attending relevant training and induction

The role will suit people who... are enthusiastic, reliable and trustworthy and have very good communication skills. Ideally you will enjoy working as part of a team and have good oral and written English language skills. You will have good research skills and be keen to learn and gain experience. You should be able to work without supervision when required. Volunteers should be willing to abide by the Council's code of conduct. No qualifications or experience are required.

We welcome applications from all sections of the community.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.

Location:	Leeds Discovery Centre, Carlisle Road, Leeds, LS10 1LB
Time commitment:	10:30am - 3:30pm
Day:	Thursday each week
Duration:	Ongoing
Expenses:	Out of pocket travel costs between home and your volunteering place will be paid up to the value of £6.00
Further info:	For further information contact Gemma Brown gemma.brown@leeds.gov.uk
Closing date:	Applications must be received by 14 th February 2020
Start date:	Mid-March 2020 (interviews Wednesday 26 th February)

If you are interested, please complete the application form from our website <http://www.leeds.gov.uk/volunteer> or contact Karen Mackie, Volunteer & Skills Coordinator volunteer@leeds.gov.uk or 07891271365 to request an application form.



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